



Applicable for activities related to Professional Associations, Business Councils, Professional Membership body, and other LLC(G) activities

Application Form	Single Online Dynamic Application Form for Registration and Licence
Application Fees	USD \$500 Annual Fee USD \$500 prorated for the first year
Qualification Criteria	<p>Below are the criteria typically considered for evaluating whether your proposed business operations are aligned with the QFC Permitted Activities, and it is considered that your entity will add strategic value to Qatar and the QFC</p> <ul style="list-style-type: none"> - Global revenue & source - Presence in Qatar - Main activities - No. of members - Financial projections - Scope of activities under QFC - Funding source - Key objectives & mission statement

DETAILS YOU NEED TO COMPLETE AND PROVIDE WITHIN THE ONLINE APPLICATION FORM

Undertaking	Acceptance of Undertaking
Details of Existing Legal Presence	<p><u>If existing legal presence:</u></p> <ul style="list-style-type: none"> - Date of Incorporation - Country of origin - Number of members - Global annual revenues and source - Key objective and mission statement, if applicable - Main activities - Governance mechanism
Details of Proposed QFC Entity	<ul style="list-style-type: none"> - Proposed activities/services within QFC - Proposed name in English and transliteration in Arabic - Registered office (which must be in a QFC designated location) - Financial Year End - 3 years' financial projections - Funding source - Guarantee of QAR 1,000 (Min.) per Member
Details of Incorporators and Officers	<ul style="list-style-type: none"> - Member(s)*/Controller(s) (Individual/Corporate) - Director(s) - Senior Executive Function - Secretary

* Should have minimum 2 members

Minimum Document Requirements	<ul style="list-style-type: none"> - Ultimate Beneficial Ownership (UBO) - Annexure I and Annexure II must be provided - Articles of Association (<i>option to adopt QFC Standard Articles of Association or bespoke</i>) <p><u>For Individuals:</u></p> <ul style="list-style-type: none"> - Signed Declaration and Consent Form for Incorporator(s)/Director(s)/Senior Executive Function - CV or business profile, passport copy and/or Qatar ID for Incorporator(s)/Director(s)/Senior Executive Function/Secretary <p><u>For Corporates:</u></p> <ul style="list-style-type: none"> - Signed Declaration and Consent Form - A certified copy of the Body Corporate current certificate of incorporation or registration in its place of origin, or a document of similar effect - A certified copy of the constitutional document of the Body Corporate i.e. articles of association, partnership deed or member's agreement, etc. <i>(Note: Where the document above is not in the English language, this must be accompanied by a translation that is certified as a true and accurate translation of the document by a professional translator)</i> - A certified Copy of the Resolution of the board of directors of the body corporate <p><u>If existing legal presence, and activity is Business Council:</u></p> <ul style="list-style-type: none"> - Brief background on your members and/or supporting organisations - Official letters from an embassy(s) or any other proof of recognition by a trade mission(s) or official organisations
Requirements to be Fulfilled Post Licensing	Additional specific requirements per Licensing Letter issued post registration